



Conference Call Meeting Minutes

May 23, 2007
1300 to 1400 Hours EST

Participants:

Robin Carriere (Chair)
Claude Lemay
June Kaminski (recorder)
Tracy Saben
Mary Eileen MacPhail
Nancy McCara

Regrets:

Lynn Nagle
Alyse Capron
Nancy McNairn
Kate Burns

1.0 Approval of Previous Minutes

- Minutes from meeting missing – June is trying to retrieve from substitute recorder.

2.0 Business Arising from Previous Minutes

2.1 NI2012 Bid

- Complete Bidding group (9 countries in North and South America represented) conference call held on May 11. All agreed that Montreal, Quebec is the ideal setting for this bid. Our final bid document is due by the end of June. Robin will be representing Canada in Brisbane, Australia when the bid is presented. We need to organize a few documents before the end of June. Our financial involvement will focus on eliciting sponsorship support (we will receive 5 – 10% of the proceeds).

ACTION: Robin, Lynn and June will revise the Country overview for Canada (it needs to be pared down to two pages). We need to write an overview to support why Montreal is the ideal setting for the conference. We also need to solicit support letters from Montreal dignitaries. Robin and Glaude will work on the support letters. Robin, Lynn, and June will write the Montreal overview.

2.2 2007 Nursing Informatics Conference Planning

- Jeannie is just finishing the Call for Participants documents. These will be distributed at the E-health conference next week, and will be available online on the website, The website page for the conference is at: <http://cni.ca/Conference2007/main.htm>. The Call for Submissions will have a deadline of June 29, 2007.
- The theme for the Conference is: Informatics Everywhere: Celebrating the diversity of informatics practice. Planning to select the Key and Plenary Speakers, set up the Workshop and the Virtual



Showcase are under way. The conference will be held October 1st to 3rd, 2007 at the Holiday Inn on King in Toronto. :

- Attendees of the Conference will automatically receive a free one year membership to the CNIA.

ACTION: The Planning and Program Committees will select the Key and Plenary Speakers this month.

2.3 Nursing Informatics Bursary

- Alyse has looked into the potential for funding a bursary through the CNA Nurses Foundation. A commitment of \$35, 000 to \$40,000 is needed to initiate this. A decision was made to wait another year.
- We will offer a \$1000 bursary for a student enrolled in a nursing informatics related program and award it at our October conference.

ACTION: Robin will discuss the process to set up the \$1000 bursary with Alyse.

3.0 New Business

3.1 E-health Conference next week

- Robin, Lynn, Tracy, Claude and Pat all intend to attend the conference in Quebec City next week.
- We will be sharing a booth with the Canadian Nurses Association. Robin will provide copies of our October Conference Call for Participation, Sponsorship and Exhibitor Guidelines, etc, and CNIA membership documents.
- We will sponsor a Networking Breakfast on the Tuesday morning (7:30 am)
- We could also have a Board Member dinner on the Monday evening

3.2 Membership Renewals due by June 1st

- Mary Eileen MacPhail, or Director of Memberships reminded us that it is Membership Renewal time
- **The membership page is available at: <http://cnia.ca/membership.htm>**

ACTION: Robin will fix the Online Registration Page.

3.3 Board of Directors Elections (2 (3?) positions – two year positions)

- President-Elect
- Director of Communication
- Director of Education (possibly)



Canadian Nursing Informatics Association

ACTION: Robin will coordinate a call for nominations. Will officially announce the new members at the October conference.

NEXT MEETING: Late June 2007.