



CANADIAN NURSING INFORMATICS ASSOCIATION

EXECUTIVE BOARD MEETING MINUTES

March 15th, 2010

13–14 PM AST, 12–13 PM EST, 11-12 AM CST, 10–11 AM MST, 09-10 AM PST

Attendance: Y = yes; R = regrets

	Executive			Representatives	
Y	Eithne Reichert	President	Y	Sue Sepa	BC
Y	Margie Kennedy	President-Elect	Y	Tracy Shaben	AB
	June Kaminski	Past-Pres & Comm	Y	Della Stumborg	SK
Y	Robin Carriere	Treasurer	Y	Janice Epp	MB
Y	Mary Eileen McPhail	Membership	R	Andrea Partridge	ON
Y	Heidi Chevrier	Education	R	Francois-Regis Frechette	QC
			R	Kate Burns	NB
			Y	Nancy McCara	NS
			Y	Pat Walsh	NL
				Margaret Timmons	YK

1.0 Welcome

1.1 Time change last weekend created some confusion in everyone' calendar for the meeting today as Saskatchewan doesn't change time. Eithne will send update again to make sure everyone is on same timeframe. *(Note – Francois tried a couple of times to connect to the meeting but was unable to connect at either time – my apologies again - Eithne)*

1.2 Kate Burns is having difficulty attending meeting during work hours but will use email to keep informed.

2.0 Old Business

2.1 CNIA Conference - Sessions are not posted on website as of meeting. Eithne will continue to monitor.

3.0 New Business

3.1 CNIA Website

Robin Carriere (chair) reported that he has sent Terms of Reference to the small working committee (June Kaminski, Pat Walsh and Nancy McCara) to clarify scope and approach. The group is meeting every Tuesday and will report in April meeting. Report will include priorities and strategic plans. .

3.2 President Report (Eithne)

- 3.2.1 Infoway and CNA Pan-Canadian Nursing Task Force meeting March 22 and 23, 2010 in Toronto will be a significant step forward for Nursing Informatics.
- 3.2.2 As there are a number of CNIA reps at the meeting, we will hold a face to face meeting on Monday evening. Eithne will arrange and communicate. Currently attending: Eithne, Margie, Della, Mary Eileen, Kate, Tracy. Will invite Bev Mitchell as representative of Sue Sepa (BC and Pat Rothney as rep for Manitoba. Will invite Lynn Nagle if available.
- 3.2.3 Have a draft of operating procedures for discussion but have not called the group together to review yet. Group (Margie, Robin & Eithne).
- 3.2.4 eHealth in Vancouver – Nursing Breakfast coordination. Sue Sepa has volunteered to help. Perhaps consider alternative time for get together.
- 3.2.5 ANIA annual meeting is in April. Janice believes that there is a Manitoba rep going. Eithne will follow up.
- 3.2.6 NI2012 – deferred

3.3 Financial Report

Robin now has access to the CNIA account on line and will be able to download and provide more appropriate statements from the account. Current balance is unchanged.

- Discussion included need to provide for the scholarship as moved at general meeting previously
- Need for a budget with outlined costs items including support for conferences and education, travel etc
- This led into further discussion of supporting an educational agenda for CNIA . Heidi and Margie volunteered to consider options for budgeting for supporting attendance, partnering with meetings, and certification agenda.

3.4 Bylaws

Margie reported the group (Tracy and Margie) have met, with another meeting scheduled on the 19th of March. She believes she will have a draft circulated to members for discussion at April meeting.

3.5 Representation on Infoway Standards (Margie)

Application to be voting member of Standards Collaborative needs to be completed.

Robin will do the application and payment but the CNIA needs to decide who the 3 voting members will be. Tracy and Eithne volunteered, but others can put their name forward.

Nominations for the representative on the ISO standards were closed so we were unable to name Tracy Shaben to that position. Margie continued to recommend that CNIA watch the ballots that are coming forward including alert models and visual alerts.

3.6 Certification - no report this month

3.7 Membership Report (Mary Eileen)

Mary Eileen reported that there are 120 active members on her file. She has not received the update from the conference list and needs to also trigger those who have a 2 year membership due to full conference attendance.

Will discuss more details at the March 22 face to face meeting.

3.8 Education Report (Heidi)

Heidi has met with Virginia Ellis and would like to form an Education committee to do the work. Heidi recommends that the past Director of Education be named to that committee so that Virginia can continue in that capacity. The areas Heidi would like to explore are:

- Bursary
- Communities of Practice
- Educational opportunities and approaches
- Partnerships with groups such as Ontario, HIMSS Ontario (conference Oct 2010 in Toronto) Meditech User Group (June 1st in Dallas)

3.9 Communication Report (June) – deferred

3.10 Jurisdictional Reps reports

Janice Epp (Manitoba) brought a concern forward about the professional body not recognizing the informatics practice towards their license. There are a number of RNs working in eHealth capacity at the EHR project in Manitoba. Is this also any issue elsewhere?

- Discussion with insights from other provinces and experiences
- Eithne will write to CNA to have them endorse the practice of informatics as nursing hours and ask them to communicate to jurisdictions.
- May consider the ANIA Nursing Standards for Competencies and the CNA Competencies as references for practice in meantime.