

CNIA Executive - Via Teleconference



CANADIAN NURSING INFORMATICS ASSOCIATION

Date December 19, 2011

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- Chair** Margie Kennedy
- Present** Tracy Shaben Patricia Rothney
 Della Stumborg Leanne Currie
 Eithne Reichert François-Régis Fréchette
 Cheryl Stephens-Lee June Kaminski
 Mary Eileen MacPhail
- Regrets** Lynn Nagle

Item #	Item	Description of Outcome	Individual Responsible for Further Action & Deadline
1	Agenda		
		<ul style="list-style-type: none"> Agenda accepted as distributed: Eithne moved; Della seconded, all approved. <p>WELCOME</p> <ul style="list-style-type: none"> Margie welcomed our two new Board members: Pat Rothney rejoins the Board as President-Elect. Leanne Currie joins the Board as the BC Jurisdictional Representative. 	
2	Minutes from Previous Meeting – November 21, 2011		
		<ul style="list-style-type: none"> Francois was in attendance, name needs to be added Please note action items Minutes online at: http://cni.ca/minutes.htm Minutes accepted with correction: Tracy moved, Eithne seconded, all approved. 	



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3	Action Log		
3.1	Strategic Planning	<ul style="list-style-type: none"> The Strategic Plan addressed in early 2011 needs some minor revisions before full adoption. 	Eithne agreed to revise the document. View Strategic Plan
3.2	Travel Budget	<ul style="list-style-type: none"> Eithne circulated a copy of Canada Health Infoway's travel policy and recommended that the Board consider writing a policy to guide decisions about funding travel at the November 2011 meeting. 	Margie will revise the Infoway travel guidelines and bring them for consideration at the January Board meeting.
3.3	CASN Update	<ul style="list-style-type: none"> Tracy reported that around 50 people attended the CASN Forum to discuss Nursing informatics competencies for education. The group reviewed the literature collected by the consultant, and will review all of her work in January. Eithne and Tracy are part of the Core Competencies Group. 	Tracy and Eithne will keep the Board updated about CASN's progress with this project.
4	Current Business		
4.1	COMMITTEE REPORTS		
4.1a	TREASURER (Tracy)	<ul style="list-style-type: none"> Tracy will be moving into the role once Robin can meet with her and hand over the documents, access to finances, and so on. Tracy needs the role clearly outlined in the AGM minutes to present to the bank as proof that she is now the Treasurer. Eithne suggested that the Treasurer and Director of Membership Services roles might mesh well together to be adopted by one person. 	Tracy and Robin will meet to begin the role transition.



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4.1b	MEMBERSHIP (Mary Eileen)	<ul style="list-style-type: none"> • So far, 42 active members plus two institutional memberships have renewed for 2012 making a total of 52 members (we had over 200 in 2011) – reminder that membership fees are due January 1st, 2012. • Mary Eileen has not heard back from Susan Guild who might be interested in the Director of Membership position. 	Mary Eileen will send out another reminder for membership renewal to all CNIA past members.
4.1c	EDUCATION (Cheryl)	<ul style="list-style-type: none"> • Cheryl offered to organize another Journal Club event for February or March. Expenses for the last one was \$50 for the Big Blue Button service. Moved by June to host another Journal Club event; seconded by Pat, all agreed. • Margie stressed that it is imperative that we are able to record these sessions to share with members who can not attend. 	<p>Cheryl will call another meeting of the Education Subcommittee to organize the next Journal Club event.</p> <p>Cheryl will check with Robin about enabling session recording.</p>
4.1d	COMMUNICATIONS (June)	<ul style="list-style-type: none"> • June reported that the Board pages (Board, Board history, Minutes, Bylaw) have been updated in content and to the new web layout. 	
4.2	Pre NI 2012 CNIA Event Planning	<ul style="list-style-type: none"> • Margie, Eithne, Tracy, Lynn N, Kathryn Hannah, Margot McNamee and June are continuing to plan the one day event for Saturday June 23rd from 9 to 4 at McGill University Health Centre, before the NI 2012 Congress (Montreal) via monthly meetings. • Margie has developed a framework for the event. • June's mockup is being tweaked for the Event registration web page. • An online payment area is being put up on the site. 	The planning committee encourages all Board members to consider potential sponsors.



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4.3	NI 2012	<ul style="list-style-type: none"> • CNIA is a Collaborating Partner, thus should be actively promoting the event. We receive a percentage of all sponsors recruited by our members. 	<ul style="list-style-type: none"> • All Board members are encouraged to think of potential sponsors and send names to Lynn Nagle. • Eithne will send our past Conference vendor list.
4.4	CNIA 2013	<ul style="list-style-type: none"> • Outcomes from the CNIA Event on June 23, 2012 will help to shape the 2013 National Nursing Informatics Conference planning. 	<ul style="list-style-type: none"> • Tracy will chair the 2013 Conference Organizing Committee.
4.5	CRNE Update	<ul style="list-style-type: none"> • Margie recapped on the important message sent by the C.N.A. to all Associate, Affiliate and Emerging Groups to urge their members to speak out about the plan of 10 provincial groups to allow a USA based company to write a new computerized exam for graduate nurses. QUOTE from C.N.A. President Judith Shamian: • "A recent decision by 10 of Canada's RN regulators granted the development of a new Canadian computer-based RN entry exam to an American organization. By as early as 2015, the current Canadian exam, the CRNE, will no longer exist. <p>As a registered nurse, you may well have grave concerns about upcoming changes to Canada's RN entry exam, as do we. We strongly encourage you to communicate your concerns to your provincial or territorial health minister and insist they ensure that this decision will not have a negative impact on the</p>	<ul style="list-style-type: none"> • Watch video of Judith Shamian addressing this issue: <div data-bbox="1562 1062 1839 1101" style="background-color: #e0e0e0; padding: 2px; text-align: center; margin: 5px 0;"> Watch Video Now </div> • Send a letter to your provincial/territorial Minister of Health to protest this change: <div data-bbox="1562 1295 1839 1334" style="background-color: #e0e0e0; padding: 2px; text-align: center; margin: 5px 0;"> Send a Letter </div>



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		provision of care in your province or territory and on the health of our population. "	
4.6	Jurisdictional Reports	<ul style="list-style-type: none"> Deferred 	<ul style="list-style-type: none">
5	NEW BUSINESS		
5.1	National Institute of Nursing Informatics	<ul style="list-style-type: none"> There are still spots available in the first National Institute on Nursing Informatics to be held in February in Toronto. CNIA was asked if they would be willing to offer two free memberships as a 'prize' to be drawn at the first NIHI. Della moved to do this; Francois seconded; all agreed. Tracy pointed out that this request is a precedence since we have never done this before. All agreed that this would be a one time offering to support the Institute, one of our endorsed organizations. 	Mary Eileen will provide brochures and application forms for NINI attendees to consider joining the CNIA.
5.2	Endorsement Request from Susan Newbold for Nursing Informatics Boot Camp	<ul style="list-style-type: none"> Discussion ensued about the well respected merit of the organizer, Susan Newbold (who has been a CNIA member in the past) and is a recognized leader in American nursing informatics. Concerns emerged about whether endorsements should be given for American initiatives. Other concerns revolved around the aspect of for-profit ventures. Is this a risk? Further discussion may lead to the development of a policy. 	<ul style="list-style-type: none"> Margie will consult with Lynn Nagle about the logistics of endorsing this endeavor. The Board will revisit this request at the January meeting. June will put up a poll for members to vote on



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			whether endorsements should be for Canadian only organizations.
7	ADJOURNMENT	• Tracy moved that the meeting be adjourned at 1:05 pm EST	
	NEXT MEETING: January 16, 2012 at 12:00 noon EST		