



**CANADIAN NURSING INFORMATICS ASSOCIATION
EXECUTIVE BOARD MEETING MINUTES**

December 20, 2010

12–13 PM EST,

Attendance: Y = yes; R = regrets

	Executive			Representatives	
Y	Eithne Reichert	President	Y	Sue Sepa	BC
Y	Margie Kennedy	President-Elect	Y	Tracy Shaben	AB
	June Kaminski	Past-Pres & Comm	R	Della Stumborg	SK
Y	Robin Carriere	Treasurer		Janice Epp	MB
R	Mary Eileen McPhail	Membership	R	Andrea Partridge	ON
		Education		Francois-Regis Frechette	QC
R	Lynn Nagle	NI2012		Kate Burns	NB
				Nancy McCara	NS
			R	Pat Walsh	NL
				Margaret Timmons	YK
			R	Margaret Duffy	PEI
			R	Virginia Ellis	Past-Educ

1.0 Welcome

1. Minutes – Nov 22, 2010. 4.3 CHOBIC; third bullet point - should read 'Eithne noted that some nurse leaders are not as knowledgeable about CHOBIC and may see it as Ontario-only based'.

2.0 Old Business

1. Certification group – nothing new to report
2. Director of Education – vote should be called. Membership email required as notice has been served.
3. Website review – June is unable to demonstrate due to health issues. Delayed until January
4. NIHI and COACH connections – need to discuss further as not sure what this association may mean to CNIA. Eithne is also waiting for response from CNA in regards to association rules.

3.0 New Business

1. **(2009 AGM action item – increase membership)**

- 1.1. Membership – Mary Eileen is pulling together information for a membership recruitment email to current and old members for January.

CNIA Minutes

Action – *Mary Eileen and Eithne to coordinate*

- 1.2. Provincial Membership – Quebec would like to align with CNIA through payment. Need to investigate options for provincial groups and look at alternatives for associate membership and payment.

Action – *Eithne to discuss with group with budget indications*

2. 2011 Planning

- 2.1. Eithne noted CNIA needs to set some attainable goals for 2011 and need to find ways for the Board to connect and communicate. Would like to have funding to support a face-to-face meeting as the monthly calls do not have enough time to cover all activities. Need to weave into a Strategic Planning session to determine how to move organization forward.

Action - *Robin, Margie, Tracy, Sue and Eithne agreed to meet weekly on conference call in January to tackle some of these issues and bring to Executive Board.*

4.0 Reports – not enough members in attendance