



CANADIAN NURSING INFORMATICS ASSOCIATION

Date August 16, 1010

Via Teleconference

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Chair Eithne Reichert

Present Margie Kennedy Pat Walsh Virginia Ellis
 Robin Carriere Andrea Partridge Peggy Corrigan
 Della Stumborg Francois Regis Frechette June Kaminski (recorder)
 Heidi Chevrier Margaret Duffy

Regrets Kate Burns
 Janice Epp
 Tracy Shaben
 Mary Eileen MacPhail

Guests

Item #	Item	Description of Outcome	Individual Responsible for Further Action & Deadline
1.	Minutes		
		<ul style="list-style-type: none"> • Call for errors or omissions to be sent to Eithne • Please note action items • Minutes approved with slight edits 	
2.0	Old Business		
2.1		<ul style="list-style-type: none"> • Certification Group – Margie, Virginia and Andrea to follow up and haven't yet made progress. 	
3.0	Web Site Review		
3.1		<ul style="list-style-type: none"> • June provided a document to respond to web report sent to Executive from Robin; task group will continue to meet to discuss future direction • Mary Eileen – needs: conference list to update membership list. • Events Page – Margie asked if NI 2012 and the Standards Semi Annual events could be posted. 	<p>June will send list compiled by Donna re conference attendees to Mary Eileen</p> <p>June will update the Events page.</p>



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		<p>INTERACTIVE COMPONENTS</p> <p>June reviewed the interactive components of the site and encouraged all of the Executive Board to begin to use them. These include:</p> <ul style="list-style-type: none"> • Drupal based CMS Members Only Community (140 members enrolled) - http://www.cnia.ca/membersonly/ • Moodle based LMS Scholarly work site that has forums, chat, file sharing, elearning capabilities, surveys, video sharing, group emailing, etc. (used for CJNI Editors and Conference planning thus far) - http://www.cnia.ca/scholarly/ • Nucleus based Updates blog - http://www.cnia.ca/updates/index.php?blogid=1 • We also have a Wordpress blog that is currently used for the 2009 Conference http://cnia.ca/2009/?page_id=54 • Members Mailing list – send email to Cnia_members@cnia.ca <p>STATIC PAGES</p> <ul style="list-style-type: none"> • June also encouraged Board members to become involved with the content of the static pages, • a) Director of Education oversees the education and educational links pages; http://cnia.ca/education.htm and http://www.cnia.ca/education_links.htm • b) Director of Membership oversees the Members and Membership pages; http://cnia.ca/member.htm and http://cnia.ca/membership.htm 	



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		<ul style="list-style-type: none"> c) Jurisdictional Representatives should make sure their provincial information and page if they have a group is up to date. http://cni.ca/provincial.html The Executive Board members are also welcome to join the Journal Editorial Board if they are interested in serving as editors for the peer reviewed papers, or are interested in writing a regular column. http://cni.ca/journal/journal.html 	
3.2	Bylaws - Margie		
3.3		<ul style="list-style-type: none"> June posted final Bylaws document on Bylaws page at http://cni.ca/bylaws.html and in Members' Only Community. A link directly to the bylaws was also put on the site main page. June is currently updating the CNIA Members' mailing list to ensure all current members are on it. There are over 500 emails on the list, as it has not been pruned to include only current members. Board members suggested we keep all of the names on the list for now, since some may be interested in renewing their membership, and we should keep everyone in the loop. The revised Bylaws will be voted on during our virtual AGM meeting around October 15th, 2010. 	June will email a notice about the bylaws to the CNIA members list.
4.	Reports		
4.1	President: Treasurer: Director of Communication:	<ul style="list-style-type: none"> Eithne is sitting on two new committees a) CNA – Pharmacology Indicators and b) Forum led by Maureen Charlebois, group had a June meeting to discuss EHR. Robin reported we will need to send GST payment soon. Robin will give a full report in September. He did set up Quick books with the online bank account. Also scanned important documents so that we have a digitized version. The Executive Board page is not up to date. June needs every Board member to check their listing and send in additions or revisions. http://www.cni.ca/board.htm 	Board members to check their listing and send bio if not already submitted.

