

**Canadian Nursing Informatics Association  
AGM Minutes**

**November 24, 2009**

**Attendance:**

Eithne Reichert, President-Elect  
Margie Kennedy,  
Robin Carriere, Treasurer  
Tracey Shaben, Alberta  
Kate Burns, New Brunswick  
Michemore Jarvorski, Ontario  
Della Stumborg, Saskatchewan  
Crystal Sperna, Saskatchewan  
Janice Seeley, Saskatchewan  
Jean White, Ontario  
Debbie Karcz, Ontario  
Gloria Johnson, Ontario  
Heather Mcleod Soward, Ontario  
Lori Chartier, Saskatchewan  
Gil Rueck, Alberta  
Iris Gourdsi, Montreal, Quebec  
Helen Edwards, Ontario  
Carol Cooke, Ontario  
J. Waiman-Mcnaught  
Tracie Risling, Saskatchewan  
Judith Weinsten, Ontario  
Margaret Timmons, Yukon  
Ruth Brememer, USA

**Meeting called to order at 0900.**

**1. Welcome and Review of agenda.**

**2. President's Report**

In the absence of June Kaminski (new Past President), Eithne Reichert (new President) delivered a report on the activities of CNIA in the past year.

- Conference 2009 planning was a significant work effort in light of the economic restrictions on travel and emerging Pandemic planning affecting registrations and vendor participation. Financial report will deal with current picture of costs.
- Eithne attended the NI2009 in Helsinki, Finland as the CNIA representative. The next international nursing informatics conference NI2012 will be held in Montreal. We want to ensure that Canadian Nursing Informatics is well represented. The conference planning is being supported by the IMIA group, however the American Nursing Informatics group is a strong force in the planning.

- CNIA members participate in Canada Health Infoway work.
- Nurses breakfast was held at eHealth in May 2008 and June 2009.
- CNIA website – Members Only forum was developed
- Canadian Journal of Nursing Informatics was created and online availability
- CNIA Certification has been under some study by a small working group
- A Nursing Forum Think Tank for the EHR was organized in May 2009.
- Infoway Nursing Advisory Committee has CNIA representatives
  
- The 2009-2011 Executive changes are:
  - June Kaminski – Past President, Director of Communications
  - Eithne Reichert – President
  - Margie Kennedy – President Elect
  - Heidi Chevrier – Director of Education
  - Mary Eileen – Director of Membership
  - Jurisdictional Rep (BC) – Sue Sepa
  - Jurisdictional Rep (ON) – E. Partridge

3. Action item from the Minutes of AGM 2007

- CNIA Bursary
  - \$30,000 has not been transferred to CNF for the \$1000 annual award
  - Criteria: RN, CNIA member, currently enrolled in a Health informatics certificate, diploma, or degree

2009 Executive Motion: Needs to be reviewed and actioned pending CNIA conference expense position. Validation of criteria required.

**Motion:**

*That the CNIA Executive will delay transfer the monies targeted for the CNF scholarship until the current conference finances are confirmed.*

Moved: Della Strumbourg

Seconded: Bev Mitchell

**Carried unanimously.**

**4. Treasurer Report**

Robin Carriere provided the financial report. This was done by the President Elect in the past, but CNIA is now at a point where we need a treasurer role in the executive.

Need single signature to enable operational processes when president is in a different part of the country to the mail box.

Current liquid balance in the bank = \$67,000

Conference is biggest expense, and will create a drain on the balance

- \$18-20,000 deficit is predicted
- Sponsorship down (no gold or silver sponsors resulting in <\$30,000 as budgeted)
- Registrations volume is down

Will be having a financial report and post to CNIA members only site.

Audit will be conducted and posted to website as required.

## 5. Membership

- E. Reichert reported on behalf of Mary Eileen McPhail, provided a synopsis of past membership numbers and reminded the group that with their paid full conference registration, they have CNIA membership for 2 years.
- 2006 – 340 members
- 2007 – 143 members
- 2008 – 221 members
- 2009 – pending conference

Additional discussion included the following:

- Can we create look at national groups and provincial groups are chapters?
  - strong interest in becoming members of both
  - volunteers should contact E. Reichert or anyone on the executive.
- Peer to Peer Networks
- 2009 members identified pending conference debrief
- Margaret Timmons volunteered as the Yukon Rep

## 6. Jurisdictional Updates

Alberta – Tracey Shaben

Saskatchewan – Eithne Reichert

NB – Kate Burns

- Co-host of first Atlantic Nursing Informatics Conference
- Hosting the next one.

NS – Margie Kennedy

- Co-host of first Atlantic Nursing Informatics Conference
- Strategic planning this past year - mission, vision, services, etc.
- Major redevelopment of website. Stay tuned for the launch
- The new Executive was presented as confirmed at our AGM in June.
- Nancy MacCara is our new CNIA Rep.

## 7. Actions for CNIA for 2010-2012

E. Reichert discussed the need for a strategic plan to move CNIA forward and serve members in a new way.

- Conference 2009 – CNIA will do a summary and share this information with membership.
- Conference 2012

Seeking volunteers to get involved in this:

Bev Mitchell  
Anne Gilchrist

Iris Goursdji

- Need for CNIA and Canada to assertively lobby for French translation.
- COACH Nurses Breakfast  
Call for Papers: December 15<sup>th</sup>
- Continue to pursue NI Certification
- Membership services  
HITS  
Other Education opportunities?

Motion from the floor

*To increase membership by 50% over next year.*

Moved: Janice Epp

Seconded: Eithne Reichert

**Carried unanimously.**

Meeting adjourned at 1000.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Margie Kennedy".

Margie Kennedy

President Elect

Canadian Nursing Informatics Association